

**GUIDELINES TO COMPLETE THE FORM**

This is a single standardized form is applicable to all suppliers of Bapco Upstream W.L.L. ("Bapco Upstream") that are invited to be registered in Bapco Upstream's system.

**FORM**

Completing all sections of the Supplier Registration Information Form is Mandatory

**ATTACHMENT**

1. Commercial Registration Certificate
2. VAT Registration Certificate
3. Bahranization Certificate for local companies
4. Company Profile
5. Proof of authorized signatory

**NEXT STEP**

Registration request will be reviewed by Bapco Upstream. Pre-Qualification in iSupplier Portal is mandatory for supplier provide Field-Based Activities.

Note: Additional information is available in Bapco Upstream's supplier website <http://tatweerpetroleum.com/supplier-overview>

**CONFIDENTIALITY AND RELEASE AGREEMENT**

In consideration for Bapco Upstream W.L.L. ("Bapco Upstream") allowing the undersigned (referred to as the "Supplier") to access the Bapco Upstream Supplier Portal, the Supplier agrees to execute this Confidentiality and Release Agreement (referred to as this "Agreement").

If the Supplier has executed a contract with Bapco Upstream containing a confidentiality provision, then the Confidential Information (as defined below) shall be covered by that confidentiality provision. If the Supplier has not executed a contract that will protect the Confidential Information, then this paragraph will protect the Confidential Information. The Supplier on behalf of itself, its Affiliates and each of their employees hereby agrees and undertakes that it will keep any and all information and data (whether written or verbal and regardless of form or medium), emails, correspondence, discussions, communications, negotiations, clarifications, well logs, intellectual property, reports, scopes of work, surveys, images, documents, instruments, contract drafts, tenders or tender updates, received from or on behalf of Bapco Upstream (collectively, the "Confidential Information") confidential, except to the extent disclosure is: (a) required by a regulatory or judicial authority having proper jurisdiction over the Supplier, provided that the parties are first notified of such disclosure before the Confidential Information is disclosed, (b) to any employee, Affiliate, Affiliate's employee, counsel who has a legitimate commercial need to know such Confidential Information, and so long as such persons or entities are bound by a written confidentiality undertaking substantially similar in all material respects to this one, or (c) made after such Confidential Information becomes publicly available other than as a result of a breach of this Agreement. The term Confidential Information shall also be deemed to include all information or data (regardless of form or medium) developed or produced by the Supplier that is based on the Confidential Information. The Confidential Information (and all copies thereof) shall remain the property of Bapco Upstream, and the Supplier agrees, upon receipt of request, to promptly destroy or return to Bapco Upstream all Confidential Information (including all copies thereof); provided, that the Supplier may retain an archived copy of any Portal work product and correspondence subject to the obligations set forth in this Agreement. For purposes of this Agreement, "Affiliate" means, with respect to any party, any legal entity that directly or indirectly controls, is controlled by or is under common control with such party, with "control" meaning the ownership directly or indirectly, of more than 50% of the voting shares or voting rights of such legal entity. The Supplier acknowledges and agrees that Bapco Upstream and its Affiliates and each of their employees, agents, contractors or representatives shall have absolutely no responsibility or liability whatsoever to the Supplier or its Affiliates or its or their respective employees, agents, contractors or representatives (collectively the "Supplier Group") in connection with the Portal or any negotiations, bid tenders, or offers, including, without limitation, liabilities relating to (i) the failure of the Supplier to open e-mail attachments or receive Portal updates or other Portal-related documents; (ii) any decision or action taken in connection with the Portal, whether by Bapco Upstream, the Supplier Group or any third party and (iii) any decision or action taken in connection with any tender, bid, or negotiations whether by Bapco Upstream, the Supplier Group or any third party. The Supplier on behalf of itself and the Supplier Group, hereby releases and agrees to hold harmless Bapco Upstream and its Affiliates from any and all claims or causes of action that the Supplier Group may have, now or in the future, with respect of the Portal.

**COMPANY DETAILS**

Company Name (Legal Entity Name):

Country of Incorporation:

Commercial Registration Number:

Tax Payer/VAT ID (if any):

DUNS Number (if any):

Address:

City:

State:

Country:

Postal Code/Zip Code:

Phone Area Code:

Phone Number:

Fax:

Email:

Company Establishment (Year):

Company Size (Headcount):

 Less than 10,  10 to 50,  50 to 250,  more than 250Company Ownership  Single ownership,  Partnership,  Limited Liability Company,  Government,  
 other:

Parent Company (if any):

Branches &amp; Subsidiaries (if any):

Company Activities:

**CONTACT INFORMATION**

*Note: Supplier designates the following "iSupplier Portal" Security Administrator and alternate, which will be responsible for managing other iSupplier Portal users' access and responsibilities.*

First Name:

Last Name:

Job Title:

Department:

Phone Area Code:

Phone Number:

Phone Extension:

Alternate Phone Number:

Fax Area Code:

Fax Number:

Email Address:

**SUPPLIER PAYMENT INFORMATION**

*Note: Bapco Upstream's Payment Method is EFT (Electrical Funds Transfer). Banking Information will be required for payment. Mandatory fields with (\*)*

\* **Supplier Account Name** (Beneficiary Name):

\* **Account Number:**

**Account Type** (Current):  SAVING  
 CHECKING

**Electrical Payment Types** (allowed for this account):  
 ACH,  WIRE,  BOTH,  Others .....

\* **Bank Name:**

**Bank Number** (France, Canada, Netherlands, Italy, UK, and other countries if applicable):

\* **Bank Branch Name:**

**Bank Branch Number** (France, Canada, Netherlands, Italy, UK, and other countries if applicable):

\* **Bank Branch Address:**

\* **Country:**

\* **Account Currency:**

\* **SWIFT (BIC) Code:**

\* **IBAN:**

**Sort Code** (UK Banks):

**ETHICS & LEGAL**

**Does any Bapco Upstream director or employee (or a Relative thereof) work for, serve as a consultant, director or officer for, or have an ownership or other beneficial or financial interest in the Supplier?** *(Please be advised that the existence of any such connection will not necessarily prevent Bapco Upstream from entering into a contract with the Supplier, but may require additional due diligence to be exercised by Bapco Upstream prior to doing so.)*  YES /  NO

**If the answer is YES, please detail full Name of any involved person and kind of relationship**

**Are there any final judgments against the Supplier?**  YES /  NO

**If the answer is YES, please detail**

**Are there any claims or suits pending or outstanding against the Supplier?**  YES /  NO

**If the answer is YES, please detail (optional)**

**Is the Supplier now or has the Supplier ever been involved in bankruptcy, liquidation or reorganization proceedings?**

YES /  NO

**If the answer is YES, please detail**

### SUPPLIER REGISTRATION AGREEMENT

In consideration for being registered in Bapco Upstream W.L.L. ("Bapco Upstream") and/or given access to its iSupplier Portal, the Supplier listed below, on behalf of itself and its Affiliates (collectively, the "Supplier"), agrees to the following:

1. The Supplier's participation in the Supplier Registration and Qualification process **DOES NOT** imply that Bapco Upstream intends to sign a contract or purchase goods or service from the Supplier.
2. Supplier agrees to abide by the following policies:
  - 2.1. BAPCO UPSTREAM CODE OF BUSINESS CONDUCT
  - 2.2. BAPCO UPSTREAM HEALTH, ENVIRONMENT AND SAFETY (HSE) GUIDELINES
3. Supplier has executed and agrees to the terms and conditions of the CONFIDENTIALITY AND RELEASE AGREEMENT.
4. Supplier warrants that the information provided to Bapco Upstream in the Registration and Pre-Qualification process is true and accurate.

Bapco Upstream reserves the right to require the Supplier to undertake any other internal policies or procedures or to provide any additional information which, at its sole discretion may deem necessary for the registration process.

Agree

<b>Full Name</b>
<b>Title</b>
<b>Signature</b>
<b>Date</b>

**Importance Note: This form MUST be signed & stamped on each page by a duly authorized officer or employee of the Supplier (EVIDENCE MUST BE ATTACHED)**